Associate of Arts Degree to BA in Business Administration

St. Charles Community College students who plan to transfer to Truman State University with the Associate of Arts degree are strongly encouraged to prepare for transfer by completing the courses listed below. By following this plan for degree completion, students are assured that they will be able to transfer without loss of credit or duplication of courses, that they will complete prerequisites for later course work, and that they will be prepared to make a smooth transition from St. Charles to Truman.

Students who complete the Associate of Arts degree will fulfill the Essential Skills, Modes of Inquiry, Truman Week, and Intercultural requirements of Truman’s Liberal Studies Program. Transfer students must fulfill all other degree requirements that are required of native Truman students.

Students who do not complete the courses as listed on this plan or who transfer without the Associate of Arts degree will have their coursework evaluated and applied to degree requirements on a course-by-course basis.

Students are recommended to complete the following courses to fulfill requirements for their Associate of Arts degree at St. Charles Community College:

Communication – 9 credit hours

- ENG 101 English Composition I
- ENG 102 English Composition II
- SPE 101 Oral Communication

Social Science – 9 credit hours

Complete one course from Group I, and one course from Group II. The third course should be ECO 110 Principles of Macroeconomics or ECO 120 Principles of Microeconomics. Students must fulfill the state statute requirements for the United States and Missouri Constitutions.

Group I
- HIS 101 U.S. History to 1877
- HIS 102 U.S. History Since 1877
- HIS 115 U.S. History Since 1945 (elective at Truman but does fulfill MO Statute)
- HIS 270 History of Missouri
- POL 101 American Government
- POL 102 State and Local Government

Group II
- ANT xxx Any ANT course
- CRJ 140 Introduction to Criminal Justice System
- ECO 100 Survey Economics
- ECO 110 Principles of Macroeconomics
- ECO 120 Principles of Microeconomics
- GEO xxx Any GEO course
- PSY 101 Introduction to Psychology
SOC 101  Introduction to Sociology
SOC 102  Introduction to Sociological Theory

**Group III**
One additional course from Group I or II

**OR**
HIS xxx  Any HIS course
POL xxx  Any POL course

**Humanities – 9 credit hours**

Complete one course from Group I, one course from Group II, and one additional course from Group I or Group II. PHL 160 is recommended by SCC.

**Group I**
ART 101  Art Appreciation
ART 150  Survey of Western Art History I: Prehistory to End of the Middle Ages
ART 151  Survey of Western Art History II: Renaissance to the Twentieth Century
ART 160  Art History II (formerly called Modern and Contemporary Art History)
ART 170  Design I
MUS 110  American Music Appreciation (elective but Fine Art Mode at Truman)
MUS 111  Music Appreciation
MUS 112  Jazz Appreciation
MUS 234  Jazz History
THE 122  Introduction to the Theater

**Group II**
Taking two courses in the same foreign language will apply toward the foreign language requirement for the Business Administration major.
FL xxx  Any FL course
LIT xxx  Any LIT course
PHL xxx  Any PHL course

**Multicultural/Valuing – 3 credit hours**

Complete one course from the following:
Taking the third course in the same foreign language as above will apply toward the intermediate foreign language requirement for the Business Administration major.
FL 101  Foreign Language and Culture I
FL 102  Foreign Language and Culture II
FL 201  Foreign Language and Culture III
FL 202  Foreign Language and Culture IV

**OR**
ANT 102  Intro to Cultural Anthropology
ANT 151  World Archaeology
ANT 202  Current Debates in Anthropology
ESL 102  ESL: Intermediate Composition for Non-Native Speakers
GEO 100  Principles of Geography
HIS 145  Western Civilization, Ancient and Medieval Heritage  
HIS 146  Western Civilizations, Modern European Heritage  
LIT 200  World Mythology  
LIT 271  Contemporary Voices of Global Literature  
LIT 272  World Literature: Ancient World Through the Renaissance  
LIT 273  World Literature: Enlightenment to the 20th Century  
MUS 111  Music Appreciation  
PHL 201  World Religion  
POL 201  International Relations  
POL 210  Comparative Politics  
POL 255  European Politics and Culture  

**Mathematics – 4-5 credit hours**

Complete one course from the following:

- MAT 180  Calculus and Analytic Geometry I
- MAT 210  Survey of Calculus

**Natural Science - 7 credit hours**

Complete one course from Group I and one course from Group II including at least one lab

**Group I**

- BIO 101/103  General Biology I and Lab
- BIO 105/106  Essentials of Biology and Lab
- BIO 125/127  General Botany and Lab
- BIO 150  General Biology I and Lab
- BIO 160  General Botany and Lab

**Group II**

- CHM 101/103  Introduction to Chemistry and Lab
- CHM 110/113  General Chemistry I and Lab
- CHM 115  General Chemistry I (includes Lab)
- PHY 105/107  Environmental Geology with Lab
- PHY 111/113  Introduction to Physical Science and Lab
- PHY 125/127  Introduction to Physical Geology with Lab
- PHY 130/131  Astronomy and Lab
- PHY 150/153  General Physics I and Lab
- PHY 225/227  Historical Geology with Lab
- PHY 240/243  College Physics I and Lab

**Computer Literacy Requirement – 3 credit hours**

Complete one course from the following:

- BAS 103  Microcomputer Applications
- CPT 103  Microcomputer Applications
- CPT 115  Introduction to Data Processing
- EDU 220  Educational Technology
Capstone – 1 credit hour

COL 299  Sophomore Portfolio Assessment

Transferable Major Field Requirements – 19+ credit hours
From the following courses, choose courses to total 64 credits for the degree.

ECO 110  Principles of Macroeconomics
OR
ECO 120  Principles of Microeconomics
**whichever was not taken for Social Science Group course

MAT 175  Introductory Statistics
ACT 110  Financial Accounting I
AND
ACT 130  Managerial Accounting
BUS 246  Legal Environment of Business

Satisfactorily complete the second year of a single foreign language (Language and Culture IV),
or demonstrate intermediate proficiency as determined by a CLEP examination.
FL 102  Foreign Language and Culture II
FL 201  Foreign Language and Culture III
FL 202  Foreign Language and Culture IV

Total credits required for the Associate of Arts degree: 64

After completing the Associate of Arts degree at St Charles Community College, students will then complete the following courses at Truman State University to earn the Bachelor of Arts degree in Business Administration. Students may transfer any of the following 100-200 level equivalent coursework from SCC provided the 28 hours residency requirement, the 45 hours of Truman coursework, and the major hour requirements for Truman are met.

Junior Interdisciplinary Writing-Enhanced Seminar (JINS) – 3 credit hours

Bachelor of Arts Requirements – 0-6 credit hours

Complete the second year of a single foreign language, or demonstrate intermediate proficiency as determined by a proficiency examination, or successfully complete a higher-level foreign language course. Students who completed Language and Culture IV at SCC have fulfilled this requirement.

Required Support – 6-8 credit hours

Two courses from the following list:
Any Economics (ECON) course 301 or higher (excluding ECON 303)
Any Computer Science (CS) course 170 or higher
BSAD 387  Business Database Management Systems
BSAD 423  Analysis and Design of Business Systems  
BSAD 444  Electronic Commerce  
BSAD 542  Decision Support Systems  
ECON 300  Intermediate Microeconomics  
MATH 263  Analytic Geometry and Calculus II  
MATH 264  Analytic Geometry and Calculus III  
STAT 374  Statistical Quality Control  
STAT 375  ANOVA/Experimental Design  
STAT 376  Nonparametric Statistics/Sampling  
STAT 378  Linear Regression/Time Series  

**Major Requirements – 33-34 credit hours**

BSAD 157  Information Technology  
BSAD 325  Principles of Marketing  
BSAD 329  Principles of Finance  
BSAD 349  Organizational Behavior  
BSAD 352  Operations Management  
BSAD 460  Strategic Management  
ECON 303  Intermediate Macroeconomics  

**Area of Concentration (Select One) – 12-13 credit hours**

**Finance**

BSAD 406  Corporation Finance  
BSAD 420  Investments  
BSAD 441  Seminar in Finance  

**One of the following courses:**

ACCT 302  Financial Reporting I  
ACCT 303  Financial Reporting II  
ACCT 319  Cost/Management Accounting  
BSAD 415  Entrepreneurship  
BSAD 435  Derivatives and Risk Management  
BSAD 455  International Financial Management  
ECON 372  Money and Banking  

**International Business**

**Six credit hours must be completed at the Truman State University campus. This concentration is offered only within the Business Administration Bachelor of Arts degree, and it requires intermediate proficiency in a foreign language.**

**Required:**

To fulfill the requirements of the International Business Concentration, students must complete three credit hours of an international internship or a study abroad course. If a
study abroad course is used to fulfill the requirement, the student must identify the course being used to do so.

International students (those who are not permanent U.S. residents) must complete 12 hours in the concentration. For international students, the three hours designated as the study abroad or international internship may include credit-bearing courses or internships completed in the United States.

The study abroad course or international internship used to fulfill the concentration requirement may not also be used to fulfill the business administration required support, core business, or additional business administration concentration requirements. The designated study abroad course or international internship may be used to fulfill LSP requirements.

Two courses from the following list:
BSAD 430  International Marketing
BSAD 453  International Management
BSAD 455  International Financial Management

AND

One of the following courses:
BSAD 430  International Marketing
BSAD 453  International Management
BSAD 455  International Financial Management
ECON 308  Economics of the European Union
ECON 402  Economic Development
ECON 403  International Trade Theory and Policy
ECON 412  International Monetary Theory and Policy
FREN 326  French for International Business Communication
GEOG 317  Economic Geography
POL 230  Model UN/Country Studies
POL 250  Introduction to International Relations
POL 370  Current Issues in Political Science
SPAN 366  Spanish for Business

Management
BSAD 401  Project Management
BSAD 402  Human Resources Management/Negotiation
BSAD 443  Management Information Systems

AND

One of the following courses:
ACCT 319  Cost/Management Accounting
BSAD 415  Entrepreneurship
BSAD 447  Labor-Management Relations
BSAD 453  International Management
ECON 344  Cost-Benefit Analysis
STAT 374  Statistical Quality Control
Marketing
BSAD 360  Marketing Research
BSAD 365  Consumer Behavior
BSAD 445  Brand Management and Strategic Marketing
AND
One of the following courses:
BSAD 387  Business Database Management Systems
BSAD 403  Selling and Sales Management
BSAD 414  Integrated Marketing Communication
BSAD 421  Retail Management
BSAD 430  International Marketing
BSAD 444  Electronic Commerce

Foreign Language Requirement
All Business Administration majors at Truman must complete two semesters in one foreign language or achieve intermediate proficiency in a foreign language. Students who complete two foreign language courses at St. Charles Community College have fulfilled this requirement; credit awarded retroactively will not fulfill this requirement.

Writing Enhanced Requirement
Complete at least two additional courses at Truman, in addition to the JINS course, that are listed as Writing-Enhanced. These courses may be used to fulfill other requirements.

Total credits required for the Baccalaureate of Arts degree: 120

Additional Information:

Admission to Upper-Level Business Courses
Completing all of the classes at SCC that are listed previously on this agreement should help you be on track to start upper division Business and Accounting courses when you arrive at Truman.

Students wishing to major in accounting must meet the following admission requirements before enrolling in upper division business and/or accounting courses:
1. Completion of 40 hours including the following courses with a grade of C or better:
   ENG 190 Writing as Critical Thinking
   COMM 170 Public Speaking
   STAT 190 Basic Statistics
   MATH 192 Essentials of Calculus OR MATH 198 Analytic Geometry and Calc I
   BSAD 157 Information Technology
   ACCT 220 Introduction to Financial Accounting
2. An overall cumulative GPA of 2.5.
3. Submit a semester-by-semester planned class schedule that would fulfill graduation requirements.
4. Students should currently be enrolled in or have completed:
5. Students should submit a copy of their transcripts from TruView with their application.

Minimum GPA required: 2.5 cumulative GPA for admission to upper-level business courses, 2.25 cumulative and 2.25 major GPA required for graduation

Residency Requirements: For a Truman degree, at least 45 hours of credit must be completed in residence at Truman, including at least 24 hours of required Business courses. In addition, the last 28 hours applied toward the degree must be completed in residence at Truman. Students must also complete at least 40 hours at the 300-level or above.

SCC Contact: Student Development Office, 636-922-8241 or 8246
Truman Contact: Erin Shaw 660-785-5146, Kimberly Titus 660-785-4143, or Dr. Jason Lin, 660-785-4346
Location: Kirksville, Missouri